

## Scrible Basics for TEACHERS

**1. Login to Scrible.com** using *Google Chrome* as your browser. Click the SIGN IN button on the top right. Then click on the **G** to login with your **SCHOOL google account**.

**scrible** Sign In

It is **VERY important you use your school GOOGLE account to login to receive the premium features of this site!**

Choose how you want to sign into scrible.

Sign in with email and password

Last signed in with Google account

Sign in with one of these services. [Learn More](#)

**g**

Be sure to sign in by clicking the Google icon and then selecting your school's google account! Do NOT make a sign in that requires you to create a password!

Once you login with your school Google account, answer all of the prompted questions and click "NEXT." **NO UPGRADE CODE** is needed so leave this part blank.

## **2. Complete the Tour and Download the**

**Extension:** Once you login to Scrible, follow the tour to learn about all the features. Follow the prompts to INSTALL the Scrible Extension (click INSTALL then ADD EXTENSION). You will only need to install this extension this one time.

The Scrible Extension should appear on the right as an "S"

com/app/#/libraries

After installing the extension, keep clicking "**Next**" in the tour until you have read about all of the features. You can get back to this Getting Started Tour at any time by clicking "**HELP**" in the top menu and selecting "**Getting Started Tour**."

**3. Create a Class:** Before your students begin a project, you should create your Class, Sections and Assignment so that you will be able to view and comment on each student's library, annotations, bibliography, and paper. See the next page for screenshots of how to create your class.

## Screenshots for how to create a Class:

This screenshot shows the top navigation bar of the scrible website. The 'Classroom' tab is highlighted in grey, indicating it is selected. A red arrow points from the text 'Step One: Click on CLASSROOM.' to the 'Classroom' tab. To the right of the tab, there is a blue box containing the text 'This option is for "Google Classroom" users.' Further to the right, another blue box contains the text 'Step Two: Click Create New Class'. At the bottom right of the page are two buttons: 'Sync classes' and 'Create new class'.

### Create new class

A class is a course you typically teach every year, every semester, etc.

**Class Name**   
Examples: AP English Language and Composition, Introduction

**Class ID**  Identifier. Examples: AP English, US History, BIO

**SECTIONS= Class Period.**  
**You can add more sections later.**

**Fill out ALL of these fields to create your class.**

Each class has one or more sections. You'll create the first section here and can add more later. Sections define the meeting time and term in which a particular group of students meet for this class. When the next term starts, you can create new sections for the new students. Old sections become inactive at the end of their defined term, but remain available for historic purposes.

**Section Name**   
Examples: Period 1, 2nd Block, Morning Spring 2015, 10:30-11:30 MWF, etc.

**Term Start Date**  [Copy](#)

**Term End Date**

The top navigation bar shows the 'Classroom' tab selected. Below it, the breadcrumb navigation indicates the path: Classes / 9th Grade Language A / Sections / 1st block Students.

**9th Grade Language A - 1st block** Aug 14, 2017 - Dec 28, 2017

Class/Section Invite Code: **4zpdti8g**

There are no students in this section yet.  
[Invite students now](#) or post the invite code **4zpdti8g** in a message.

Post your Class Code for students to join your class. (See Step Number 6 on this handout).

Students should then navigate to the "Classroom" tab in their accounts and enter the code in the "Join a class" box.

**4. Create More Sections (optional):** If you have more than one period/block of the same class, you can add sections to represent each of your periods/blocks.

To ADD MORE SECTIONS, click on CLASSROOM, then select the Class and then click ADD SECTION.

The screenshot shows the scrible interface with the 'Classroom' tab highlighted. A red arrow points from the text above to the 'Classroom' tab. Another red arrow points from the text to the 'Add Section' button at the bottom right.

NOTE: Each section has its own access code.

The screenshot shows the '9th Grade Language Arts - 2nd block Students' section page. A red arrow points from the text above to the 'Class/Section Invite Code' field, which contains the code 'mxojdqqr'.

**5. Create an Assignment** (This step allows you to see each student's progress).

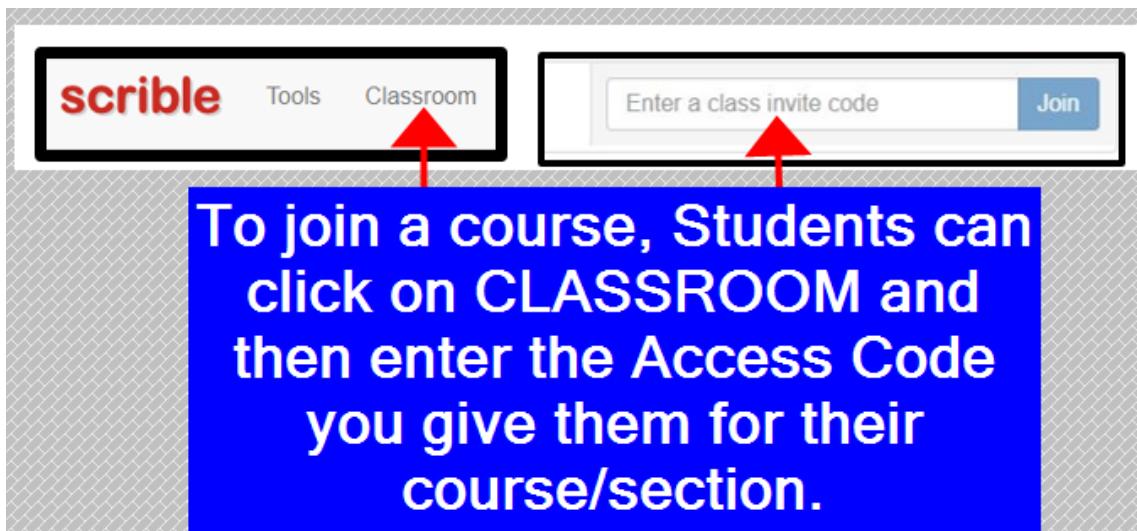
Before you can view your student's work in your class, you need to create an assignment:

Click on CLASSROOM and then click on ASSIGNMENT to create your project/paper for your class.

The screenshot shows the scrible interface with the 'Assignments' tab highlighted. Two red arrows point from the text above to the 'CLASSROOM' tab and the 'Assignments' tab.

Fill out all of the prompted requirements for your assignment. Every time you create an assignment, it automatically creates a dashboard (including a library and Google Deliverable Paper) for your students. See the student directions for details on the Project Dashboard features.

**6. Invite Students to Join Your Class:** Now that you have created your Class and your Assignment, you can invite your students to join your class. To do this, students will click on CLASSROOM and then enter the Invite Code that Scrible created for you in Step 3 and 4 above (Note: If you created separate sections for each period/block, there will be a separate Access Code for each section).



**7. Monitor Your Students' Progress:** You can see your students' progress, access their library, view their paper and comment on their annotations. See screenshots below:

A screenshot of the Scrible web application. The top navigation bar includes 'scrible', 'Tools', 'Classroom' (which is highlighted), 'Projects', 'My Library', and 'Help'. Below the navigation, there are tabs for 'Classes', 'Libraries', and 'Assignments'. The main content area is titled 'Assignments' and shows 'Active Assignments' with two examples: 'AP US History' and 'President Research Paper'. A large blue callout box on the right contains the text: 'To see student progress, first click CLASSROOM, then click ASSIGNMENTS, then select the Assignment you want to view.'

Assignment Distribution  
2nd block  
Period 1

To Access each student's work click REVIEW WORK

Assign to all Sections  
Due Tue Sep 26 2017, 12:00 am  View Progress  Review Work  
Due Tue Sep 26 2017, 12:00 am  View Progress  Review Work

Student	Status	Feedback to Student	
Student 1 Account <a href="#">View Project Dashboard</a> <a href="#">View Paper</a> <a href="#">View Assignment Library</a>	Started	No feedback provided yet	<p>You can write feedback to each student here.</p> <input type="button"/>

When you visit a student's source in his/her Library you can reply to his/her annotations:

The Lincoln-Douglas debates took place in Illinois in 1858. The debates were between Abraham Lincoln and Stephen A. Douglas. The debates were held in several towns in Illinois. The debates were organized by the Illinois State Journal. The debates were held in Alton, Illinois on October 15. Because the primary topic of the debates was the issue of slavery, they became known as the "Lincoln-Douglas Debates".

**View Student Comments and Reply to them.**

**Click Reply to comment on a student's annotation.**

Student 1 Account  
Sep 25, 2017 11:45 am  
Lincoln turned a loss into a win by maintaining his popularity among the people and securing his presidential nomination in 1860.

J Gilman  
Sep 25, 2017 11:50 am  
Explain more about how he remained popular among the masses. What did he specifically do?

**8. Need help? Have questions?** You can always revisit the “Getting Started Tour” under the “Help” button. Your school’s media specialist can also help you if you need assistance. The student Scrible handout also contain more detailed information on the basic features of Scrible. This handout as well as helpful tutorial videos can be found on the web site below:

Help

Getting Started Tour  
Questions/Feedback

<http://www.prhsmediacenter.com/scrible-tutorials.html>